

**UNIVERSITY ESTATES NORTH**  
**BOARD MEETING**  
**29 August 2012**

ATTENDING: Nina Lassiter, Jan Neher, Jim Arnett, Eliot Johnston, Jim Lewis and Linda Lewis.

The meeting was called to order at 6:35PM and it was noted that a quorum was present.

Minutes for the 30 May 2012 meeting were approved without reading. (copy attached)

Jim Lewis presented the Treasurer's Report for May 2012 thru June 2012 (copy attached). There is a balance of \$7484.47. Two additional memberships have been received in August for a total of 132 households.

**OLD BUSINESS:**

Sign Toppers: The Board approved black with white lettering for the sign toppers. Linda Lewis will submit the information to the City as soon as possible for approval and then proceed with obtaining the cost of signage for our neighborhood.

**NEW BUSINESS:**

**NATIONAL NIGHT OUT/ANNUAL MEETING:**

The annual homeowners' association meeting will be held in conjunction with National Night Out on Tuesday, October 2, 2012 from 5:00pm till 8:00pm. Jan Neher will contact the church used in previous years to see if it is available for our meeting. The Board approved a donation of \$100 if we use the church. Set up will begin at 5pm with the food to be served at 6pm. Linda Lewis will coordinate pizza and Chick-fil-a (sandwiches and tea) and will send an email to David next week concerning other food items needed. Using the theme "Richardson Going Green", it was agreed to use all existing paper goods and decorate using recycle bags, etc. along with small plants for the tables. Jim Arnett will contact the Police Department to see if an officer can visit and speak. Additionally, attendees are asked to bring non-perishable, non-expired food items to be donated to the Network.

Nina Lassiter and Jim Arnett will present a short program on "Going Green" to place attention on such items as water conservation, electrical conservation, environmental concerns and recycling of different items.

**NEIGHBORHOOD COMMUNICATION/AWARENESS:**

Jim Arnett presented 2 possible options for websites that could be used to keep residents updated about our neighborhood. The Board agreed to use [www.nextdoor.com](http://www.nextdoor.com) as a means of communication. Jim will follow up with the website about the possibility of setting up a mailing that will notify residents of this website.

#### FORECLOSURES/ABANDONED HOMES:

As with other neighborhoods, we are subjected to the possibility of abandoned and/or foreclosed home. Crime Watch patrols are aware of this and will report any suspicious homes as needed. A home on Fairfax Circle was vandalized earlier this summer and the City was contacted; however, the bank cleaned and secured the home prior to the City's action. Linda Lewis read an email from the mortgage holder for Fairfax Circle requesting that the homeowners' association bill the mortgage company for the yearly dues. The Board agreed that as a volunteer association, we do not bill. Linda Lewis will follow up with an email to this effect and copies of both emails will become a part of the minutes.

"THE BUZZ": The next edition will be distributed September 22 and 23. Articles are due to Jan by noon on Monday September 17. Linda will send an email to all Board and Committee Chairs; Jan will let the Board know when the Buzz is ready for distribution.

SANTA SLEIGH RIDE: Date is Sunday, December 9 with December 16 for bad weather. Nina will contact Mike Hudspeth to help with Santa activities. "The Buzz" will be distributed on December 1 and 2 with Monday November 26 noon deadline for articles. Additional details will be decided at the next Board meeting.

#### NOMINATION COMMITTEE/PERSON & 2013 OFFICERS:

President, Vice-President, and Secretary are in their second term in office, and per Bylaw 6.01, are not eligible for another term in that office. There is a strong need for more residents to step forward to help with filling both officer and committee positions. David Roffino has served as "nominating person" in previous years and Linda will contact him next week to see if he will do so for 2013 officers.

The Board also discussed the increase in the number of rental properties in our neighborhood. Due to this increase, we want to be sure to include Rental Residents in all neighborhood activities. Currently, as we understand it, any Resident who is a member of the association, regardless of homeownership, is eligible to hold office. Nina will contact Jim Shepherd to ask if this is in keeping with voluntary HOA law in Texas. Or is this an area where we should possibly address limiting eligibility of officers to homeowners who are current members only. Those residents who have leases would be eligible for membership and to serve as committee chairs.

The next Board Meetings will be on 11/14/12. Time and location will be determined after the annual meeting and election of new officers.

A motion was made and seconded to adjourn at 8:20PM.

Linda Lewis, Secretary